

Terms of Reference for the FIRST/HEARINGS Committee of the Governing Board



Membership

Associate members: 3 governors from the nominated list of the Governing Board, but not the Headteacher, Associate Members or Staff Governors.

Quorum - 3 governors to be drawn from the membership above

Chair of Committee: To be agreed when governors attending are decided

Clerk of Committee: Clerk to the Governors

Date Agreed: 7 September 2017

Date of Next Review: 2018

Agreed Terms of Reference:

To make any initial decision relating to staff conduct, capability or a grievance (where this is not delegated to the Headteacher).

To make a decision to suspend a member of staff (where this is not delegated to the Headteacher).

To make a decision to dismiss a member of staff.

To make initial nominations in respect of staff redundancies.

To make any other initial decisions as are needed in respect of any staffing/HR procedures which are not covered by the Terms of Reference for the Resources Committee.

Agreed at a meeting of the Full Governing Body 7 September 2017