



June 2019

Collection of Examination Results

GCSE examination results can be collected **in person** from the School Hall between 11.00am and 12.00 noon on Thursday 22nd August.

If **you** are not available at that time you can:

- 1 provide a stamped, addressed envelope for us to send you your results (please drop this in to Reception, marked "for the attention of Mrs Nicholson" before 3.30pm on Friday 19th July). This envelope should be A5 sized ***not*** A4 as this will require extra postage.
- 2 ask someone else to collect your results for you. They **MUST HAVE** a letter signed **BY YOU** giving them permission to collect the results and they must give us this letter on the day (otherwise your results will not be released to them).

Please note you must have returned all books in order to receive your results on 22nd August.

Any queries to Mrs Nicholson, Examinations Officer.